

**1Limestone Township Supervisors Meeting
April 1, 2025**

Attendance: Teresa Haines, Donovan Imgrund, Stanley Bingaman, Brian Haines, David Sensenig, Ron Quinn, Charlie Axtman and Rich Himmelreich.

Meeting opened at 6:30 this evening.

The Secretary/Treasurer Report:

Rich made a motion to approve the March minutes which was seconded by Brian. All in favor, motion carries.

Timesheets and bills were signed.

Checks were sign for Fire taxes for 2024. Brad Benfer, Jerry Johnson and Kale Gisewite were issued reimbursement checks for the Firefighter tax credit.

Brian made a motion to issues the 2025 Fire Tax revenue to the Fire Companies early to help pay for new equipment which was seconded by Rich. All in favor, motion carries.

Rich made a motion to pay the 811 fine for failure to respond which was seconded by Stanley. All in favor, motion carries.

3.3.25 Prepared printouts for all bank accounts for review by the Supervisors at the meeting the next evening. Printed the agenda and meeting minutes. Reconciled the January Bank Statements. Read the PSATS News Letter. Read the U.C. Community Development Block Grant Workshop material to see if there might be anything relevant to the Township.

3.7.25 There were 35 emails to sort through, one was the Township Insurance Audit that takes approximately 2 hours. The rest took about an hour to read for relevance, print, answer, forward or delete. Opened and sorted the regular mail. Made corrections/clarification on the New Berlin Storage Facility plans because the Records Offices could not identify James O'Brien's signage as his name was not printed for her to know who the plans belonged too. Maintenance Agreement signature date needed to match the notary date so that was corrected as well. Charlie picked up the plans and took them to get recorded. Rescanned and emailed the PMRS 2021-2 Adoption Agreement for the 5-year Audit compliance. Completed the AG 385 2025 Survey of Financial Conditions. Emailed the Bid advertisements for stone and paving to the Standard Journal and the Snyder/Union County Times for publication.

Returned a check to Zook's with a request for a new check made out to the Township. This one was made out to Laron who is not allowed to accept payment. It was for a project for Chris Darrup. Once the new check is received then Laron can be paid. There were a few forms that needed mailed to the Assessment Office for tax purposes. Multiple deposits were prepared for the bank. Went to A-Plus to get internal parts for the filing cabinets that had none. The elongated cabinets have busted gears and are not repairable so documentation need transferred to the other cabinets in the back of the office. Two of the cabinets are slightly wider and will accommodate the Planning Commission files. Paid 14 bills. Reconciled Road Machine and State accounts for February.

3.11.25 From 6-6:30 opened mail. Did all necessary work to complete the Workman Comp Audit and submitted it. Updated passwords for several sites that were due as they have annual change requirements. Prepared Resolution 2025-3 for the April meeting. This is the Sewage Module Component 2 for Curvin Martins Greenhouse at the top of Cemetery Hill (557

South Fourth Street Mifflinburg. Recorded autopayments for the utilities typed up the meeting minutes and prepared the next Agenda. Answered phone messages.

3.12.25 Prepared the paperwork for the permitting for Duane Miller at 467 Miller Road, Mifflinburg. Sorted through 25 emails most of which were junk but not all replied to the rest or deleted them. Printed out bills.

3.13.25 11am-12:45 Sorted through emails and forwarded PenDOTs Newsletter to the Supervisors. Called Stephanie Borowitz/David Rows Office to see if the State representative and Senators Newsletter can be posted on our Township website for the residents. Email Brian Haight to finalize the 2024 paperwork before beginning the 2025 road projects. Received the 211 report. Did some research in to health care plan for employees and watched a webinar. Pulled all records for Dollar General. Could not find any signed maintenance agreement. Only drafts. Contacted Lisa Seward at the Records Office for the information. She found the signed stormwater agreement and emailed it to the township. I forwarded the information to Jenna for review.

Returned to township at 8pm. Prepared an invoice for Marvin Zimmerman for his perc test. Prepared checks for the New Berlin and Mifflinburg Fire Companies for the 2024 fire taxes collected by Chris. Due to some extreme financial need for new equipment, I am requesting that we issue the 2025 taxes now to alleviate the current financial burden and pay at the beginning of the year going forward. Other townships have done this and it seems to work well for budget planning when the fire company does not have to wonder what is coming. The 2024 total is \$15,534.60 each and the 2025 will be \$15,382.02 each. Reconciled the General account for February. This took a while as there were discrepancies from some numbers being transposed. Prepared deposits from the Tax Collector.

3.15.25 Read emails and took deposits to the bank.

3.17.25 Printed and delivered bid packet to Iddings Quarry. Read Senator Yaws News Letter. Sent meeting agenda for both meetings to TJ for the website. Emailed Christa Dorman at COG to let her know that Kassand Keister could be issued a building permit. Read printed or deleted approximately 60 emails, most of which were nuisance emails. Returned phone calls for requests for bid packets. Tried to contact PSATS about issues with electronic filing. Dave Sensenig called and asked to be put on the agenda.

3.25.25 No phone or internet at the Township. Could not report the issue when I called from my cell as it is connected to my home account. I sent a text to Jeannie Shearer and she put in a work order for me. Power backup was replaced and everything was fine but internet went down numerous time this week. I also talk to Windstream's department that handles business account to find out why the bill is so high and what we could do the lower it. Kinetic rep redid the contract for the township which lowered the monthly rate and increased to internet speed. Received email from the Commonwealth Public Utilities Commission and printed out all paperwork pertaining to the fine they are imposing on the Township. Info was forwarded to the Solicitor and the Supervisors and Donovan. We were unaware of what was transpiring because the property owner and contractor are not required to notify the township. We have 30 days to appeal.

Watched an ARPA webinar when internet went out again. Called Computation and did some troubleshooting with TJ. He discovered that our backup external hard drive is broken and has been for years. He is looking for a replacement that will backup automatically without prompting. We lost internet for the third time. TJ was going to call Windstream and request new equipment as ours is too old. Cannot do anything computer related till its fixed.

Talked to Katie at PSATS about the faulty reporting system for the APRA reports. She was going to help but we needed to wait for the internet to be fixed. Went to the bank for notary work for our Affordable fuels account.

3.26.25 Sydney sorted 3 years of old reports for storage in binders. These were reports for income and permits. The internet was restored and Syd turned on the computer for TJ to remote in to work on some files. Internet went down two hours after being fixed.

Read and sorted regular mail and bills for the bids.

3.27.25 9:15 Let Windstream in to change modem and it took a few hours as the tech had issues and had to wait on hold himself for assistance. Took a call from Comcast about requesting a partnership. All paperwork was printed for the Supervisors to review. I let him know that they would have the info but it would most likely be on the May agenda for discussion. Prepared the documentation for Curvin Martin's greenhouse for the supervisors. Worked on extensive notes to show the supervisors how much time is sucked up by simple tasks like emails and other nonsense work. There were 31 emails to sort through. Called Steve from Riteway and Charlie from Fairchild Brothers about bis information that failed to deliver through email. Everything was resent.

Road master report: see attachment

Tar and Chip bids need to be put on the Agenda for May.

Rich made a motion to approve the paving bid award to New Enterprise which was seconded by Stanley. All in favor, motion carries

**FDR/PAVING RESULTS
LIMESTONETOWNSHIP
APRIL 1, 2025**

BIDDER	BINDER COARSE	BASE REPLACEMENT	TOTAL
GUTELIUS	\$7867.60	\$52257.60	\$60125.20
NEW ENTERPRISE	\$14820.00	\$43028.00	\$57848.00
HAWBAKER	\$14570.40	\$56390.20	\$70960.60
RITEWAY	\$8840.00	\$58000.00	\$66840.00

See additional page for Stone Bid results

Rich made a motion to approve the Stone bids as marked in red which was seconded by Stanley. All in favor, motion carries.

Planning Commission Report:

David Sensenig came seeking a waiver to build a new garage on his setback. He was referred to the Supervisors for Clarification. Conditional approval was given to build within but no more than 5 feet of the boundary.

Emergency Management Report: None

Code Enforcement: No permits issued.

Public Comment:

David Sensenig asked the Supervisors for a waiver for building on his setback bordering Brian Keisters farm. 1655 Brethren Church Road. The Supervisors asked that this be put on the May Agenda to give Brian Keister a chance to come to the meeting and of any feedback necessary for the decision.

New Business:

Brian made a motion to approve a pay increase from 3% to 4% for the Tax Collector starting in the new term which was seconded by Rich. All in favor, motion carries.

Brian made a motion to approve Resolution 2025-3 Sewage Module for Curvin Martin's Greenhouse which was seconded by Rich. All in favor, motion carries.

Supervisor's Compensation Ordinance and Comcast Agreement were tabled till the May meeting.

Charlie Axtman and Teresa were going to contact James O'Brien and Matt Zimmerman/Matt Shirk about having construction signs put out on the road notifying traffic of the construction.

LTWA board member Ron Quinn reported that Limestone Township residents were being charged more than West Buffalo residents for the same service and would like to renegotiate the fees.

Executive Session: after regular meeting closed.

Meeting adjourned at 8:30.

Next meeting: May 6, 2025

Respectfully submitted,

Teresa Haines

Secretary